

BURG Privacy Notice (May 2018)

1. Under General Data Protection Regulation (GDPR) legislation the Trustees (Committee members) of the Baptist Union Retreat Group (BURG) are the Data Controller. The contact for all personal data purposes is the Membership Secretary of BURG.
2. Data Protection legislation allows us to hold and process the information you give us as we regard it as being in the legitimate interests of BURG.
3. The personal information about you that we collect, hold and process is to enable BURG to maintain your membership, and keep in touch with you concerning retreats and associated events, publications and other matters relating to the purposes of BURG.
4. The personal information that you have given us will be held securely on paper or on a computer (that is password protected), and accessed only by the Membership Secretary and Treasurer (or their deputies) for the purposes as described in Paragraph 3.
5. Your name and personal information will be deleted from BURG records when you are no longer a member of BURG.
6. We will not share your details with other organisations or people unless you give your specific consent or there is a legal basis to do so.
7. You have a right to see any information BURG holds about you by submitting a 'Subject Access Request' to the Membership Secretary. You have a right to ask for information that you believe to be incorrect to be rectified.
8. If you are concerned about the way your information is being handled please speak to the Membership Secretary or another member of the Committee. If you are still unhappy you have the right to complain to the Information Commissioners Office.